
Respective Functions of the Board of Governors

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

Open Night: 10th December 2018 at 7pm.

Admissions Criteria

The Board of Governors of Ballymacrickett Primary School has determined that the following criteria shall be applied, in the event of the number of pupils applying for places in Year 1 in September being greater than the admissions number, in the order set down below.

- 1 Children of compulsory school age who presently have a brother/sister/half brother/half sister in attendance at the school.
- 2 Children of compulsory school age who are the eldest or only child in the family and reside in the Parish of Glenavy and Killead.
- 3 Children of compulsory school age who have had a brother/sister/half brother/half sister in attendance at the school in the past and live in the Parish of Glenavy and Killead.
- 4 Children of compulsory school age who reside in the Parish of Glenavy and Killead.
- 5 Children of compulsory school age whose parent is a past pupil of Ballymacrickett and live in the Parish of Glenavy and Killead.
- 6 Children of compulsory school age from other areas.

In the event of being over-subscribed in any of the above criteria, the following sub-criteria will be applied.

Children will be admitted on the basis of the initial letter of their surname as written on their birth certificate in the order set out below:

T A I P U M R Q Y C S G F O L W K E X J N B M c H M a c Z V D

This order was determined by a randomised selection of letters of the alphabet at a Board of Governors meeting on 9th November 2018.

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order using the randomised selection. In the event of two identical surnames, the alphabetical order (randomised) of the initials of the forenames will be used.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant support information and written evidence that may be needed, including the child's birth certificate.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

Admissions criteria for entry September 2019

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after the date the Open Enrolment Procedure concludes all applications that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year. The school will contact you if your child gains a place in the school by this method. Should we not have a response as to whether or not you wish to take up the place within 48 hours, the place will be offered to the next child on the waiting list. Your child's name will be automatically added to the list. You are asked to contact the school if you wish your child's name to be removed from the list.

Year 1 Admission after the beginning of the school year

Criteria as above.

Year 2-7 Admission Criteria

Pupils will be considered for enrolment provided that:

- (i) the school does not exceed its enrolment number as determined by the Department of Education; and/or;
- (ii) in the opinion of the Board of Governors their admission would not prejudice the efficient use of the school's resources.

Criteria as above.

Applications for Admission

	Total Applications (inc further preferences)	Total Admissions
2016/17	49	49
2017/18	58	58
2018/19	43	43